

Town of Hamilton Council Meeting Minutes

June 11, 2024

7:00 pm at TOWN HALL/ SLIPPER HOUSE

1. Mayor Mandy Bates called the meeting to order at 7:00pm June 11, 2024

Present: Mayor Mandy Bates, Andrea Adams, Tim Morrison, Karin Vail,
Theresa Boots, Scott Bates, Kym Eldridge
and Mike Ulrich

Absent: Alyssa Ammons, Si Adams (In class for Cert 2 Water Certification)

2. PUBLIC COMMENTS:

Eric Jensen at 584 Elm Street asked about the new water line for his yard. He thinks there may be a leak.

3. CONSENT AGENDA:

- A) Approval of May 14, 2024 minutes: Karin V. made a motion to approve the May 14, 2024 minutes. Andrea A. second the motion. All in favor

** On the May 14 2024 meeting minutes New Business G has been amended to read
Andrea A. recused herself from voting on the matter. It stated on hand wrote notes but
not on typed Council minutes. **

Approval of the May 28, 2024 Workshop Minutes: Andrea A. made the motion to approve
the May 28, 2024 Workshop minutes. Tim M. second the motion. All in favor

- B) Approval of the May 2024 Checks/Vouchers: Andrea A. made a motion to approve the May 2024 Checks/Vouchers. Karin V. second the motion. All in favor
- C) Approval of May 2024 Bank Rec/Treasurer Report: Karin V. made a motion to approve the May 2024 Reconciliation/Treasurer report. Tim M. second the motion. All in favor
- D) Approval of May 2024 Bills to pay. Andrea A. made the motion to approve the May bills to be paid. Karin V. second the motion. All in favor

4. NEW BUSINESS

- A) Mayor Mandy Bates called for an Executive meeting at 7:05pm for 15 minutes.
Meeting called to Order at 7:23pm.
- B) Resolution 24-01 was changed to Resolution 24-03 due to typo. Andrea A. approved the Resolution regarding Public Participation Plan with the Comprehensive Plan. Karin V. Second the motion. All in favor. John Greenwood with EJ Municipal Land Use Planning was here to explain the Resolution to the Council.

- C) Stacey Clear and Jenny Goetz with Grey & Osbourne were here to discuss the Updated Water System Plan Draft to the Council. The next step will be a public hearing and a Resolution before submitting to Skagit County and the Health Department.
- D) No one was here from 642 Hamilton Ave was present to discuss the matter of 2 RV's being lived in on property. Karin V. made the motion to send a certified letter stating that they have 30 days upon receipt of letter to remove tenants from RV's or daily fines of \$50.00 per day will be imposed until compliant per Resolution # 23-03. Mike U. second the motion. All in favor
- E) Chief Bates asked the Council to approve the purchase of new Fire Department gloves, fire hoods and seat belt cutting tools in the amount of approximately \$1,829.14. Tim M. made the motion to approve this purchase. Andrea A. second the motion. All in favor

5. CONTINUED BUISNESS:

- A) Gary Coker, owner of A Bend in the River RV Park was not present. There is still no Dumpster as required, no payment arrangement on past due fines, and tenant still on Nolle Street at a space lot with no known septic. Andrea A. made the motion to send a certified letter stating he has 14 days after receiving letter to become compliant of obtaining a dumpster, make arrangements to pay prior fines, and move tenant to a space lot that has a known septic or the Town Council will revoke his business license. Mike U. second the motion. All in favor
- B) The Connors were not present to discuss the RV Waiver. The RV is still in the same spot not hooked up to utilities per Ordinance #330 & #331. Karin V. made the motion to send a certified letter stating they have until July 2, 2024 to become compliant with the Councils request to move RV to be in compliance with septic, water and power hook ups. If not in compliance by July 2, 2024 will result in Council not approving the RV Waiver and possibility of daily fines occurring for being out of compliance, Resolution 23-03. Mike U. second the motion. All in favor
- C) Skagit County Public Works has taken responsibility for the RV next to Rails to Trails and plan to remove it as soon as they can.
- D) The request for the rental of the FEMA lot located at 320 California Ave has been withdrawn.

6. COUNCIL, COMMITTEE AND DEPARTMENT REPORTS

- A) Water Report. 2% Water Loss

Street/Public:

Fire Report: Chief Bates talked about the Modified Burn Ban starting June 15, 2024 at 8:00am. The Fire Dept. will be participating in the Berry Dairy Day's parade June 15th.

Mayor Report: Mayor Bates stated that the gravel that was taken from the Town By a resident has been replaced with payment. Mayor Bates what people thought of putting on another car show around July 20th.

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Tim M. made the motion to adjourn the meeting. Andrea A. seconds the motion.
Meeting Adjourned at 8:15pm

Date July 9, 2024

Mayor Mandy Bates
Mayor Mandy Bates

Andrea Adams Andrea Adams

Clerk Kym Eldridge
Kym Eldridge

Alyssa Ammons Alyssa Ammons

Mike Ulrich Mike Ulrich

Tim Morrison Tim Morrison

Karin Vail Karin Vail

Town of Hamilton Council Meeting Minutes July 9, 2024

7:00 pm at TOWN HALL/ SLIPPER HOUSE

1. Mayor Mandy Bates called the meeting to order at 7:00pm July 9, 2024

Present: Mayor Mandy Bates, Andrea Adams, Karin Vail,
Theresa Boots, Alyssa Ammons, Si Adams, Kym Eldridge
and Mike Ulrich

Late: Scott Bates 7:07pm, Tim Morrison 7:24pm

2. PUBLIC COMMENTS:

Elizabeth Easterday asked that the Citizen Action Request be stricken due to the incident happening at a private residence.

Carla Vandiver 650 Hamilton Ave asked the Town of Hamilton to limit the amount of time allowed for fireworks next year.

3. CONSENT AGENDA:

- A) Approval of June 2024 minutes: Alyssa A. made a motion to approve the March 2024 minutes. Karin V. second the motion. All in favor
- B) Approval of June 27, 2024 Workshop minutes: Karin V. made the motion to approve The June 27th Workshop minutes. Andrea A. second the motion. All in favor
- C) Approval of the June 2024 Checks/Vouchers: Alyssa A. made a motion to approve the June 2024 Checks/Vouchers. Karin V. second the motion. All in favor
- D) Approval of June 2024 Bank Rec: Alyssa A. made a motion to approve the June reconciliation. Andrea A second the motion. All in favor
- E) Approval of Bills to pay. Karin V. made the motion to approve July bills to be paid. Alyssa A. second the motion. All in favor

4. NEW BUISNESS

- A) Andrea A. made the motion for the Citizen Action Request #1 to be stricken from the agenda as it is a civil matter. Karin V. second the motion. All in favor
- B) Alyssa A. made the motion to address the Citizen Action Request #2 to be sent a letter regarding their yard. Andrea A. second the motion. All in favor
- C) Alyssa A. made the motion for the Citizens Acton Request #3 to have a certified letter stating they have 30 days to stop using the motorhome as a place of living and move the RV off the Town's right of way. Karin V. second the motion. All in favor
Alyssa A. asked that an Ordinance be made stating parking ten (10) feet off the right of way. This will be addressed next Council meeting.

- D) Alyssa A. made the motion to DENY the request for the Town to pay for a library fee for a resident. Mike U. second the motion. All in favor
- E) Alyssa A. made the motion to approve Ordinance #373, combining the fee schedule and amending Ordinance #217. Andrea A. second the motion. All in favor
- F) Mike U. made a motion to approve Ordinance #374, changing the required dates for Council Workshops amending Ordinance #265. Alyssa A. second the motion. All in favor
- G) Alyssa A. made the motion to approve the reaffirming of Ordinances #330 & #331. Andrea A. second the motion. All in favor

5. CONTINUED BUSINESS:

- A) The Matter of the waiver for the Connors was discussed. The RV has been moved and need clarification of hook up. Also was asked that a letter be sent asking to move an RV from the right of way of Town property. RV is parked on top of Town water lines.
- B) Andrea A. made the motion to send the Thompson's a certified letter giving thirty (30) days to stop using the RV as a living area and to move off the Town's right away. Mike U. second the motion. All in favor

6. COUNCIL, COMMITTEE AND DEPARTMENT REPORTS

- A) Water Report. Water loss for June 2024 was 7%.
- B) Street/Public: Si Adams told the Council that the new excavator is now at Town.
- C) Fire Report: Chief Bates told Council about the fire exercise of hosing down South Street and the department being in the parade. Council asked Chief Bates about the two (2) volunteers that went through the EMT class. Chief Bates reported that one is having to do a redo the NREMT test and that's scheduled for later this month.
The second person has not taken any test with NREMT. Alyssa A. made the motion to send this person a letter reminding them to take the test before the time allowed expires. Karin V. second the motion. All in favor
- D) Mayor Report: No Report .

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Allysa A. made motion to adjourn meeting at 7:56pm
Karin V. seconds the motion. Meeting Adjourned at 7:56pm

Date _____

Mayor _____
Mayor Mandy Bates